

**MINUTES OF MEETING  
STONEBROOK SOUTH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Stoneybrook South Community Development District was held Monday, June 5, 2023 at 10:00 a.m. at Oasis Club at ChampionsGate, 1520 Oasis Club Blvd., ChampionsGate, Florida.

Present and constituting a quorum were:

Bason Nembirkow	Chairman
Robert DiCocco	Vice Chairman ( <i>resigned at end of meeting</i> )
Chris Manjourides	Assistant Secretary
Terry Siron	Assistant Secretary
Ron Philips	Assistant Secretary

Also present were:

George Flint	District Manager
Vivek Babbar	District Counsel
Amanda Udstad	District Engineer
Alan Scheerer	Field Manager
Nina Morales	ICON Management

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order. Five Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint: Next is public comment period. We have a representative of Yellowstone here and United Land. Are there any public comments? Otherwise, there is staff, HOA and Board members present here.

**THIRD ORDER OF BUSINESS**

**Business Administration**

**A. Approval of Minutes of the April 3, 2023 Meeting**

Mr. Flint: We have approval of the minutes from the April 3<sup>rd</sup> meeting. Did the Board have any comments or corrections to the minutes. Is there a motion to approve them?

On MOTION by Mr. DiCocco, seconded by Mr. Siron, with all in favor, the Minutes of the April 3, 2023 Meeting, were approved.

**B. Consideration of Check Register**

Mr. Flint: Next, we have the check register from March 27<sup>th</sup> through May 30<sup>th</sup> for the General Fund and Board pay, it totals \$172, 734.02. The detail is behind the register summary.

On MOTION by Mr. Nembirkow, seconded by Mr. Siron, with all in favor, the Check Register from March 27, 2023 through May 30<sup>th</sup>, 2023, was approved.

**C. Balance Sheet and Income Statement**

Mr. Flint: Next is the unaudited financials through April 30<sup>th</sup>. There is no action required on these. You have the combined balance showing the General Fund, Capital Reserve Fund, and Debt Service Fund and then statements of revenue and expenditures for each fund. As of April 30<sup>th</sup>, we have collected \$801,000 of the \$845,000 that was certified for collection on the tax roll so some of those tax bills will likely go to tax certificate sale. We will be 100% collected in June and any tax bills that are not paid will get a tax certificate sale when those get bought and then we end up getting our money at that point. Historically, there has not been an issue with that being on the tax roll.

Mr. Nembirkow: Did you get a count on the unpaid?

Mr. Flint: We don't get the specific lots but could possibly ask the County. When we use the tax bill, we hand it over to them and it is their responsibility as we are not involved in that part of it. We do not monitor individual properties because once we use the tax bill, we turn enforcement over to them so we don't enforce collection if someone did not pay their tax bill. We do not do it directly; the property appraiser and tax collector do.

Mr. Nembirkow: I was wondering what percentage?

Mr. Flint: The last schedule on page eight of the financials is the receipts schedule so I will figure out the map and get back with you. They are normally over 100%, around 102% or so collected because they have to allow for early payments so to collect \$100, they assess \$106 and that covers the 2% collection cost and the 4% discount so if you pay in November, you get a 4% discount. The 4% discount has to be allowed for because the \$100 has to be collected. Normally they are 100% collected with no problem. This last disbursement from the count was on May 10<sup>th</sup>

and we will see it some again in June once the tax certificate sale occurs. He noted the next financials will show where they stand on that.

Mr. Nembirkow: Can people pay quarterly?

Mr. Flint: Most people pay in November. We see the vast majority of assessment revenue in early December because everyone wants to get the 4% discount. If they have a mortgage on their property and their funds are escrowed, the banks always pay in November as well.

#### **FOURTH ORDER OF BUSINESS**

#### **Business Items**

##### **A. Consideration of Interlocal Agreement with Stoneybrook South at ChampionsGate CDD**

Mr. Flint: At the last meeting we presented an interlocal agreement between Stoneybrook South and Stoneybrook South at ChampionsGate where we would basically pull all of the maintenance related costs and then allocate them back out based on platted lots. One of the reasons that benefits this District significantly is the fact that you are looking at a potential increase in our assessments. The developer originally wanted the other CDD and this CDD to have the same assessment levels for O&M so a 60' lot in this District and 60' lot at Stoneybrook South at ChampionsGate has been paying the same. What has happened in this District over the last few years is we have been balancing the budget using cash carry forward, a portion of the cash carryforward, to balance the budget to keep the assessment levels the same and that was fine because you had a significant amount of cash and still do primarily because there was some impact fee reimbursements that came back to the CDD that were deposited and kept with the CDD versus going back to the developer so when some of the infrastructure was built, it was impact fee creditable and basically since the CDD issued bonds to build that infrastructure, we were the entity that got the impact fee money back when it was paid. When you go back and look at the financials, you look at the balance sheet, you will see that in the general fund you have got in the capital reserve \$1.285 million sitting there in a capital reserve and that is the second column on your balance sheet and really that is because of those impact fee money that came back to the CDD. You all are in a good cash position to be able to balance your budget without increasing assessments but coming into this year, we were looking at getting to a point where you probably do not want to use any more cash and you are looking at a potential increase in his assessments. We suggested rather than doing that is look at the community as one community and pull all of the costs then allocate them out based on the number of homes in each CDD which is a more equitable

way to share those costs. That is what this Interlocal Agreement does and would be effective on October 1<sup>st</sup> and is an agreement between Stoneybrook South CDD and Stoneybrook South at ChampionsGate CDD. The budgets for all of the costs related to the stormwater ponds, the landscape tracts, street lighting, and maintenance of the open space tracts would be combined and then allocated back out. The first exhibit to this is the legal descriptions from both CDD's. The second exhibit is a list of the types of facilities that are being maintained and costs that are shared. Exhibit C is a general list of the types of costs associated. One item that I would ask the Board to strike from that would be security which is the second item and does not apply to this community. At some point, we could hire security to patrol the ponds and that might be a shared cost but this is based off of two other CDD's that have entered into a similar arrangement. You all will approve the actual expenses when you adopt your budgets. Both Boards will adopt budgets with the budgeted maintenance cost included in that budget and that is what will determine what gets shared. The same agreement will be on the other CDD's agenda after this meeting for them to consider as well. If you want before you take action on this, we can go over the revised proposed budget and it might help you understand the effect of this. Jump to page 54 of the PDF, the revised proposed, look at the revenue and see the current year adopted budget we used \$210,000 to balance the general fund budget. The proposed budget for FY24 in this version we are using \$18,000. Depending on what decision you make on landscaping, that \$18,000 will go to zero based on who you pick as your landscape contractor because the bids are lower than the current contracts. Under your current maintenance costs, you are going from \$210,000 down to \$18,000 to balance under your existing. If you pick one of the lower cost landscapers, that will actually go down to zero and that 18 will go away and you will be able to balance it on your existing assessment levels. The first section is administrative and is not really impacted by the Interlocal Agreement. The second section which is operations and maintenance, all of the 19 line items listed are based on a proration of costs which are at the bottom of the next page. At the bottom of page two you see the shared cost table, both Districts maintenance costs have been combined and then we allocate them back out based on the number of units. Stoneybrook South would get 47% of the share and Stoneybrook South at ChampionsGate 53%. You are definitely looking at \$200,000 increase in assessments if you don't do this. If you do this, you are able to balance your budget with no increase. Depending on what you do on your landscape maintenance contract, you will be able to transfer out money to

your capital reserve. This version has zero because it is based on your current contract. Vivek, anything you want to add?

Mr. Babbar: You covered it great. The only thing to point out is like with any governmental payment timelines. I wanted to make sure the Board is aware of that. I do not see that as an issue as we have always had a good relationship with the other CDD but there is required mediation and then a required termination provision which would be effective one year after the termination provision is given. Everything else is standard language, shared agreement versus standard agreement.

Mr. Flint: Vivek wants the Board to be aware of the termination provisions that are in this agreement. Usually in this type of agreement they are a little tougher to dissolve because both Districts are adopting budgets based on this agreement being in place entering into contracts based on the agreement being in place so the notice of termination must be provided. There is a process if there is a dispute, how the dispute would be handled. They would start out with a joint meeting of both CDD Boards, etc. If for some reason one CDD wanted to end up terminating this agreement and go back to we are going to pay our costs, you pay your costs then there needs to be a notice of termination given and then there is a 12-month lead time on terminating it because basically if we are going to terminate the agreement then we have to build in the timing of being able to adopt a new budget and enter into new contracts. Both Districts have the same termination provisions and would have to live by the same terms. Our typical contracts have a 30 day without cause termination provision but this is not a typical contract. This would require more time to unravel if one party or the other wanted to get out of it.

Mr. Nembirkow: What could go wrong on our side that we would have to pay more money? They don't have a deficit, do they?

Mr. Flint: No. You can see because your budget is able to go down by \$200,000 and their assessments are not changing as they are able to enter into this agreement. They are generating \$200,000 more than they need.

Mr. Siron: Have all of their units been platted yet?

Mr. Flint: It is a small number. There are some additional units that would be platted so their percentage is probably going to go up a little more. Once those units are platted, that 53 may go up to 55.

Mr. Siron: Do they have to go by this agreement too?

Mr. Flint: Yes, and in my discussions with that Board, they are in favor of this concept so I do not expect there would be any issue with that. Their per unit amount is going to be the same. They are generating excess revenue under the current assessment levels so if you did not enter into this agreement, they would decrease their per unit assessments, you would have to increase yours and there would be disparity between both.

Mr. Nembirkow: It's easy for us to say yes because we are going to save money but for them, they are going to actually lose a little money.

Mr. Flint: The concept is you look at it as one community instead of looking at it as two separate and then calculate the cost based on one community. The Master Association covers the whole area. Any questions or comments on the Interlocal Agreement? This does not affect the governance at all as it is just a cost share agreement.

On MOTION by Mr. Nembirkow, seconded by Mr. Siron, with all in favor, the Interlocal Agreement with Stoneybrook South at ChampionsGate CDD in substantial form, was approved.

**B. Presentation of Joint Landscape RFP 2023-01 Responses and Selection of Vendor to Provide Landscape Maintenance Services**

Mr. Flint: A few years ago, we did a joint landscape RFP which included both CDD's, the Master Association at that time included the retreat country club, the condo associations and Lennar that owns the Oasis Club so we went through that whole process and we selected Down 2 Earth who at that time was the current provider so basically continued to use them. Recently, you all authorized us to reissue the landscape RFP and we went through the same joint bidding process, the only exception being the country club transitioned to a resident Board so they have already on their own bid out landscaping and they selected United Land as their provider. They are not using Down 2 Earth but everyone else is using Down 2 Earth. We use basically the same scope of work that we used three years ago. We issued the RFP on April 14<sup>th</sup> and placed a notice in the newspaper and also sent it out to probably half a dozen companies and anyone who responded to the legal ad in the newspaper was also provided a copy of the RFP. We had a mandatory pre-bid conference on May 1<sup>st</sup> where we went through the RFP document, all of the maps, cost sheets, scoring criteria, etc. and then had a bid opening on May 19<sup>th</sup> which was a sealed bid opening because of the dollar amount. Those were received in my office and were opened on the 19<sup>th</sup>. As a result of the bid process, we received six bids Arazoza, Brightview, Down 2 Earth, Floralawn, United Land, and

Yellowstone all responded and I provided to you. The first sheet is the scoring criteria and the bidder is down the left-hand column. I provided you with a cost table that summarizes the costs by major schedule. There are schedules A-E that the bidders had to fill out and these are just summarizing the bottom lines of each of those schedules. This is the evaluation criteria that was in the agenda and that includes personnel at 25 points, experience at 25 points, understanding of the scope at 25 points, financial capability is 10 and price is broken into 15 points, 10 points is formula driven based on the dollar amount and then five points is on the reasonableness of the unit prices. We went ahead on a staff level and went through all of the proposals and came up with a staff recommended ranking and scoring. This is based solely on Stoneybrook South not the combined Stoneybrook South and ChampionsGate. You can see based on going through each one of these criteria and each one of the bidders, how staff ranked them. We had Floralawn number one with 95.3 points, Yellowstone number two with 93.46, United Land at 92.3, Down 2 Earth at 90.51, Arazozā at 89 and then Brightview at 79. You have the option of either adopting the staff recommendations or if you want to go through the process of ranking them. You can rank them individually and I can tally and score them that way or if an individual Board members rank them the Board can adopt a consensus ranking of one of the Board members. Ultimately the Board is the entity that has to rank them and you can do that by adopting our ranking criteria or you can create your own ranking.

Mr. Manjourides: Your ranking of these six entities is based on obviously the criteria set forth but also past knowledge of?

Mr. Flint: Yes, personnel experience, understanding a scope, financial capability all come into play and our knowledge of these companies as well.

Mr. Siron: Could you give us your knowledge of the top three companies?

Mr. Flint: You can see on personnel that all of the companies except for Arazoza are 23 out of 25. Arazoza is a newer company in this market and we are not familiar with them. We did not think their proposal demonstrated the level that would rise up to the level of these other companies that have a presence in Central Florida. You can see in experience the top three we ranked evenly. Understanding a scope Floralawn and Yellowstone both got 24, United Land got 22 because I think they left out some documents.

Mr. Scheerer: United Land got a lower grade on understanding the scope based on those documents not being included.

Mr. Flint: Financial ability, we ranked everyone at 10. We believe they are all capable of providing the service and the limited financial information that they are able to provide demonstrates that they are stable. Price is formula driven. The highest price gets zero and the lowest gets 10 and then the others one is calculated. It is a formula and that calculation is attached. Ten out of the 15 on price if formula driven and then five of it is unreasonableness of the unit pricing and Floralawn's unit pricing we gave five and gave United and Yellowstone four each. It looked like Floralawn's numbers were more complete and more consistent.

Mr. Siron: If you look at the one, two and three ranked in the last two categories price and reasonable unit price there, they are lumped together pretty much versus the others and that is a sign they are thinking alike.

Mr. Flint: We work with all of these with the exception of Arazoza. Brightview is the biggest landscape company in the country. We do not personally work with them a lot. We have them on two Central Florida CDD's. Down 2 Earth, Floralawn, United Land, and Yellowstone do the vast majority of the work in the CDD's that we are familiar with. We are comfortable with any of those companies which are ranked as the top four but it really came down to Floralawn we felt was the number one ranked. From a pricing perspective, Floralawn was at 268,224 and were neck and neck with United Land. This is only for our section. The next sheet is the combined. The only difference from a staff perspective on the ranking is the price. Floralawn is relatively lower than all of the other bidders in the other CDD.

Mr. Siron: If we go with the combined, are they going to pay half?

Mr. Flint: They are going to pay 53%.

Mr. Flint: You may have what you think is the best company but depending on the project manager, we may have issues but that is our job to beat up on until they do a good job or replace the project manager.

Mr. Flint: The options are you can accept staff rankings or you can develop your own rankings. The rankings have to be yours whether you adopt what we handed you or you prepare your own. Ultimately, you are making the decision and for the record we talked about these evaluation criteria and these are in the RFP, again price is only 15% of this evaluation. The other 85% are other factors.

Mr. Siron: Going back to the scope of work, United did not provide all of the information so they were obviously downgraded in the scope of work.



Mr. Scheerer: They were downgraded on understanding the scope of work. Down 2 Earth also did not include the same document.

Mr. Siron: From my experience, United has done a good job after Down 2 Earth fell down so that is the only one that we have personal experience with.

Mr. Flint: Part of the problem with United is on some of the other criteria they fall short and on price they were not the lowest either. I believe the HOA is hiring Floralawn also. The other parties to the joint RFP don't have to comply with the legal requirements the CDD does. They don't have to go through the ranking process.

Mr. Manjourides: When do they start?

Mr. Flint: I think they indicated they can start September 1<sup>st</sup>.

On MOTION by Mr. Siron, seconded by Mr. Manjourides, with all in favor, the Joint Landscape RFP 2023-01 Consensus Ranking and Selection of Floralawn, Inc. to Provide Landscape Maintenance Services, was approved.

**C. Consideration of Revised Fiscal Year 2024 Proposed Budget**

Mr. Flint: I have explained how this revision has been made and the only thing now is you have approved the landscape contractor because we did not want to assume you were going to select one firm or another so the costs that are in here are your Down 2 Earth costs. Now that you have selected Floralawn, if were to incorporate Floralawn's cost into this budget, basically it would eliminate your carry forward surplus on your revenue side so that \$18,838 that is showing up can go away and there is a transfer out to capital reserve of \$37,903. By hiring Floralawn, you eliminate the use of \$18,000 to balance your budget then you are able to contribute almost \$38,000 to your reserve fund where before it was zero. If you are comfortable with that, I would ask you to approve the revised proposed budget subject to incorporation of Floralawn's cost. Vivek, do you think the revised budget needs to be done by resolution?

Mr. Vivek: Not at this time because we are having our final public hearing in July. We will adopt the final one at that point since we are not going up obviously and it is just changing line items.

Mr. Flint: If the Board would approve the revised budget subject to Floralawn's numbers, we can do it by motion and then will bring back for the hearing the revised.

On MOTION by Mr. Nembirkow, seconded by Mr. Siron, with all in favor, the Revised Fiscal Year 2024 Proposed Budget, was approved.

**D. Review and Acceptance of Fiscal Year 2022 Audit Report**

Mr. Flint: The CDD as a government entity is required to have an annual independent audit performed and you all selected Berger Toombs so they have prepared the audit. If you refer to the report to management which starts on page 34, if there are any findings or recommendations in their audit they would be indicated there. It is a clean audit. They found we complied with all of the provisions of the Auditor General that they are required to review and there were no issues found during the course of their audit. If there are any questions, we can discuss those otherwise asking for a motion to accept the audit and ratify its transmittal to the State of Florida.

On MOTION by Mr. Manjourides, seconded by Mr. Nembirkow, with all in favor, Acceptance of Fiscal Year 2022 Audit Report, was approved.

**E. Consideration of Special Warranty Deed for Conveyance of Real Property and Improvements from Len-CG South, LLC**

Mr. Flint: There are some parcels in the CDD in the developer's name, Len-CG which is the legal entity and they were never conveyed to the CDD. They have the same issue with HOA's. They are in the process of cleaning those up. We have been maintaining these areas and it's not like they were new areas that we were not aware of. I would ask if you would approve it subject to review by the District Engineer as some of these may have already been conveyed to the District so just want to double check it all before it gets executed. I talked with Dave Reed this morning so would like to have it approved just because of the time sensitive nature but allow us to review it before it actually gets reported.

On MOTION by Mr. Manjourides, seconded by Mr. DiCocco, with all in favor, the Special Warranty Deed for Conveyance of Real Property and Improvements from Len-GC South, LLC, was approved.

**F. Consideration of Resolution 2023-06 Designating Assistant Treasurer of the District**

Mr. Flint: This resolution designates Darrin Mossing, Sr. as an Assistant Treasurer. He is the President of GMS, my business partner, and we are just putting him on as an Assistant Treasurer on the CDD's that we manage. He takes an active role in managing our accounting group

so if there is ever any issue with an accountant leaving that is assigned to this District it would at least give him the ability to administer the bank account. He is the majority shareholder in GMS and we are just adding him to all of the Districts.

On MOTION by Mr. Manjourides, seconded by Mr. Siron, with all in favor, Resolution 2023-06 Designating Darrin Mossing, Sr. as Assistant Treasurer of the District, was approved.

**G. Presentation of Number of Registered Voters – 997**

Mr. Flint: Each year we are required to announce the number as of April 15<sup>th</sup> and we are up to 997. It really does not have any impact on the District anymore since you have fully transitioned to resident control but we are still required to include it in the agenda.

Mr. Nembirkow: That is everybody?

Mr. Flint: I think you are billed out. You could end up with four people in a house versus one person. The number can change because it is the number of registered voters.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Flint: Vivek, anything else?

Mr. Babbar: The first item is when you fill out Form 1, there is a question on there of whether you have done your ethics training. I have always told you that doesn't apply because special District Board members have been exempt from having to take the ethics training, however there is a new law in place now that requires special District governing Board members to have four hours of ethics training a year. It goes into effect January 1<sup>st</sup>. It would be after January 1<sup>st</sup> that you would be required to do that. We will work with the Board to try to come up with the most painless way of doing this.

Mr. Siron: Is it online?

Mr. Flint: Likely you can do it online. We will get the information out to you. When you fill out the Form 1 that is July 1<sup>st</sup> this year, it still does not apply and you would still write N/A. The other thing he mentioned for violations of ethics issues, he said the penalty increases from \$10,000 to \$20,000.

**B. District Engineer**

Mr. Flint: Anything Amanda?

Ms. Ustad: About the Special Warranty Deed, apparently the Engineer says the Warranty Deed Looks fine.

Mr. Flint: I will get it signed today and get it to the attorney to record.

**C. District Manager**

**i. Form 1: Statement of Financial Interests Filing Deadline Reminder – Due July 1<sup>st</sup>**

Mr. Flint: This should have been mailed by the Supervisor or Elections around the beginning of the month. It is due July 1<sup>st</sup>. There is a grace period but do your best to try to get it filed. If you are a new Board member, you may not be in the system yet. You need to file it in a way that you have proof. You can email a PDF and they will send you back a confirming email. If mailing it, I would suggest certified. The post office tends to lose things sometimes and we have had Board members get fined because the Supervisor of Elections said they never received it. After the grace period is over, you can be fined \$25 a day for a maximum of \$1,500 for not filing it.

**D. Field Manager**

Mr. Flint: Alan, the Field Manager's Report.

Mr. Scheerer: Included in the agenda packet is the Field Manager's Report for June 5<sup>th</sup>. The architectural fountain is in good shape. Irrigation inspection and repairs are ongoing and those get approved by me as they identify those areas. We have had a couple of good-sized main line breaks that we have had to deal with as well as your neighbors at the other ChampionsGate CDD's. All of the fountains are working. We did limb up all of the oak trees around the traffic circle so it makes getting around there a lot easier and a better line of site. We do have another dead palm tree as you are coming around the circle and headed toward Bella Citta and 27. There is a Washi there that is dead so we are already pricing replacement just like we did with the other palm trees on Palmetto Dunes. We just continue to meet with Down 2 Earth each week and go over all of their responsibilities. The detail crews are trimming the trees and doing a bunch of hedge work. They are still working on St. Augustine. We had some drought stress for a while but the irrigation and mother nature has helped us to get that recovered. We are working on the entrances especially the 27 entrance and West Side Blvd. with some of the old juniper. There is some old Loropetalum and I have approved a replacement plan for this one out here so we will be pulling some of that Juniper out and replacing it with some fresh landscaping and will do the same thing over at the 27 entrance.

Mr. Manjourides: The tree on Bella Citta that was cut out, is there any replacement going in there?

Mr. Scheerer: We cannot replace it with the same tree which is the problem and that was a pretty expensive tree that went down so we are just weighing our options of whether or not we want to put another palm or put a blueberry or some other kind of tree in there. I am trying to stay away from any of the palm trees anymore as best we can. The fusarium seems to be catching up.

Mr. Manjourides: What about a Mule Palm? We just put them on 16<sup>th</sup>.

Mr. Scheerer: I will ask.

Mr. Siron: The entrance to where I am has weeds growing all over.

Mr. Scheerer: Not anymore.

Mr. Siron: The tree branches hit my head when walking.

Mr. Scheerer: It depends on where the trees are. The HOA should be lifting those. We typically like to keep the sidewalks around 8 ft., street trees at 14 to maintain the OT clearance. If Nina was here, she is part of the Master Association that is country club.

Mr. Flint: Is United Land still on?

Mr. Scheerer: No, they are gone.

Mr. Scheerer: We have replaced those like three times. If I hold out long enough, that will be the HOA's problem. The fountain is on schedule to be painted later this year. I have already met with the contractor on that and we have pricing not only to do the architectural fountain but all three of the main archways coming in as well.

Mr. Manjourides: How about the wall on 13<sup>th</sup>?

Mr. Scheerer: That has been pressure washed.

Mr. Manjourides: Pressure wash knocks the pain off.

Mr. Scheerer: He does a soft wash on it. I am sure it is probably due for a painting.

## SIXTH ORDER OF BUSINESS

### Supervisor's Requests

Mr. Flint: Supervisor's requests. I have received a letter from Bob indicating that he resigns effective at the end of the meeting today. He can actually do it before the end of the meeting if you have someone that you want to appoint to replace him or we can have it effective after the meeting is adjourned and then we can put it on the next agenda. This is a process you all have been through before. The process is the remaining Board members appoint the replacement through the end of his term.

Mr. DiCocco: George, which form do I need to fill out?


Mr. Flint: The Form 1F, Stacie will email it to you. It looks a lot like Form 1. You have to file that within 60 days of resigning. You still have to do the Form 1. Is there a motion to accept Bob's resignation?

On MOTION by Mr. Siron, seconded by Mr. Manjourides, with all in favor, Robert DiCocco's Resignation, was accepted.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Nembirkow, seconded by Mr. Siron, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman